CFS Edge EPI Integration

Overview

- Adviser self-serve via the Admin EPI screen to set up an integration.
- To include an account in an integration, the adviser must acknowledge the client has consented to data sharing either at:
  - Account origination; or
  - Via the EPI admin screen post account origination
- The first file includes all account history, with subsequent delta files
- EPI files are sent daily at 8:30 am
- If required, the Adviser can trigger a refresh file (Inception file). This can be sent to directly to the software provider or downloaded as an XML file.

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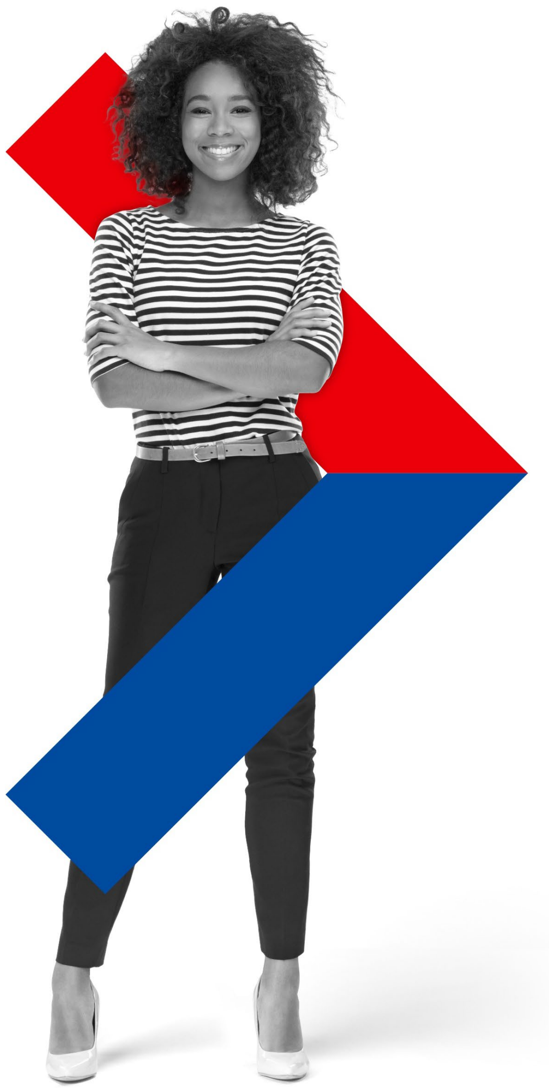
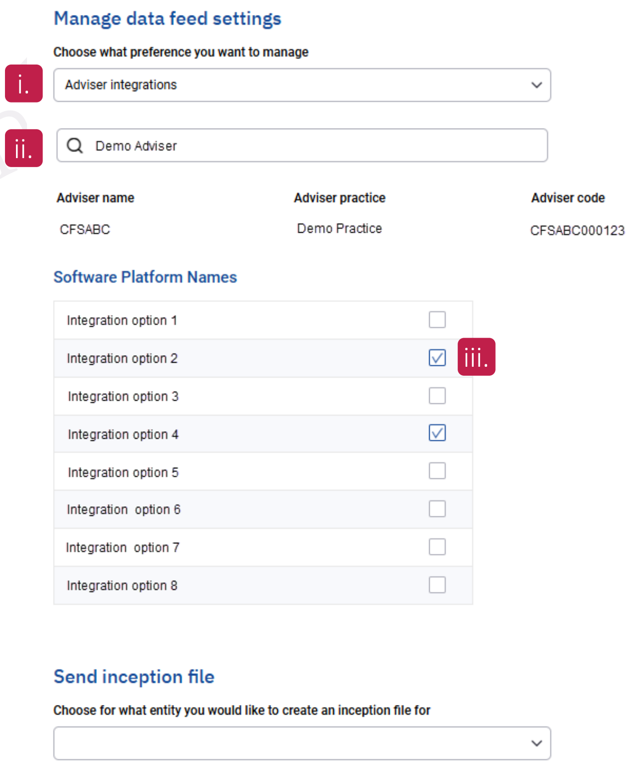


1. Setting & managing adviser integration preferences

Steps to enable an integration

When advisers are first onboarded to Edge, they are encouraged to set up their integration preferences before onboarding their first client. This ensures that the list of enabled integrations appears in the account creations wizard [to capture client consent for data sharing].

1. Navigate to the EPI maintenance screen **‘Admin > EPI files’**
2. Complete the registration online by:
    I. Selecting **‘Adviser integrations’** from the list of preferences you want to manage
    II. Entering the adviser code you want to manage (if you are logged in as an adviser, this will default with your adviser details)
    III. Tick the integrations you want to enable
3. Save the integration preferences



2. Enabling client consent during the account creation process

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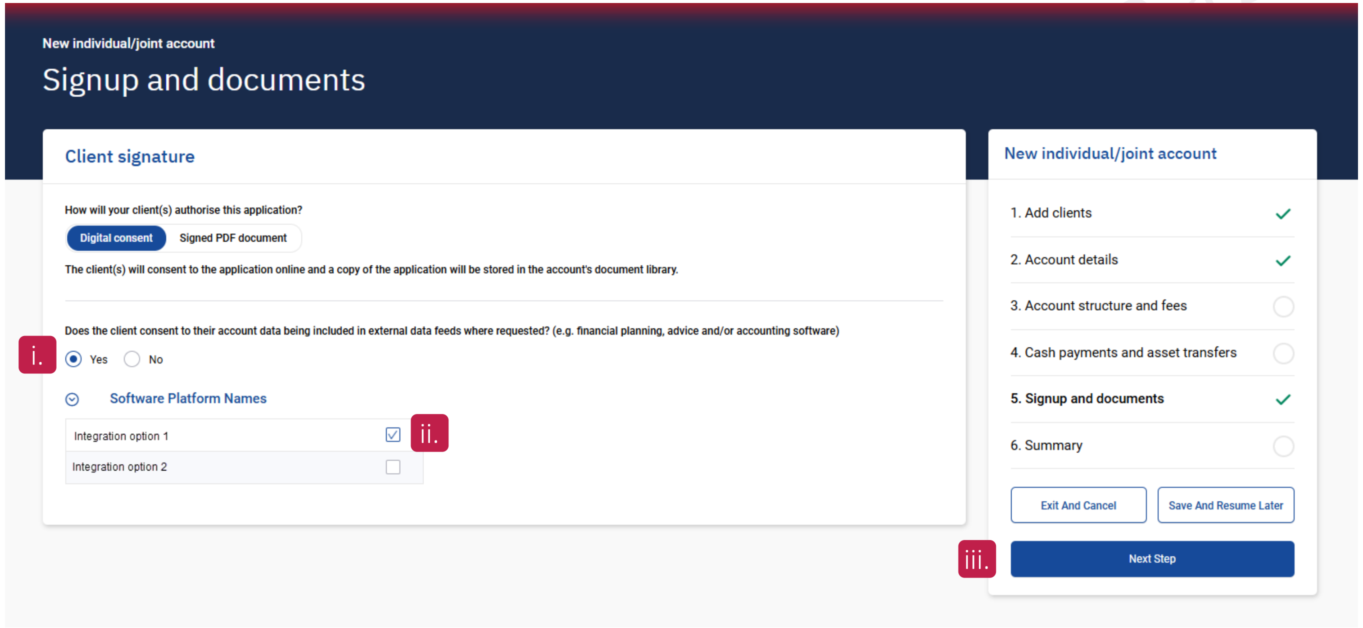
Steps to enable client consent – New account application

I. Select yes to acknowledge the adviser has sought consent from the client for data sharing, enabling the ability to select integration options. This acknowledgement will appear on the client application.

II. Select from the list of integration options that have been enabled.

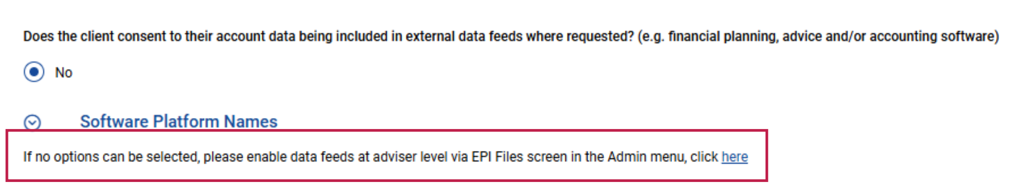
III. Complete the application process



Trouble shooting

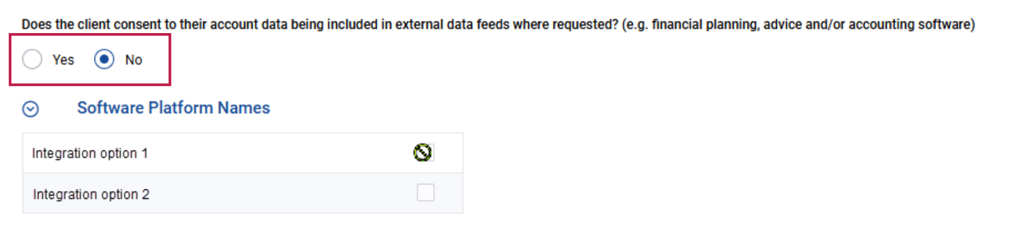
1. There is no 'yes' button to mark client consent

If no 'yes' option appears, the adviser integration preferences have not been set. Select the hyperlink to open a new window and set the preferences as describe in #1. When returning to the account creation wizard, the adviser will need to refresh the page for their options to appear.



2. The adviser cannot select an integration option

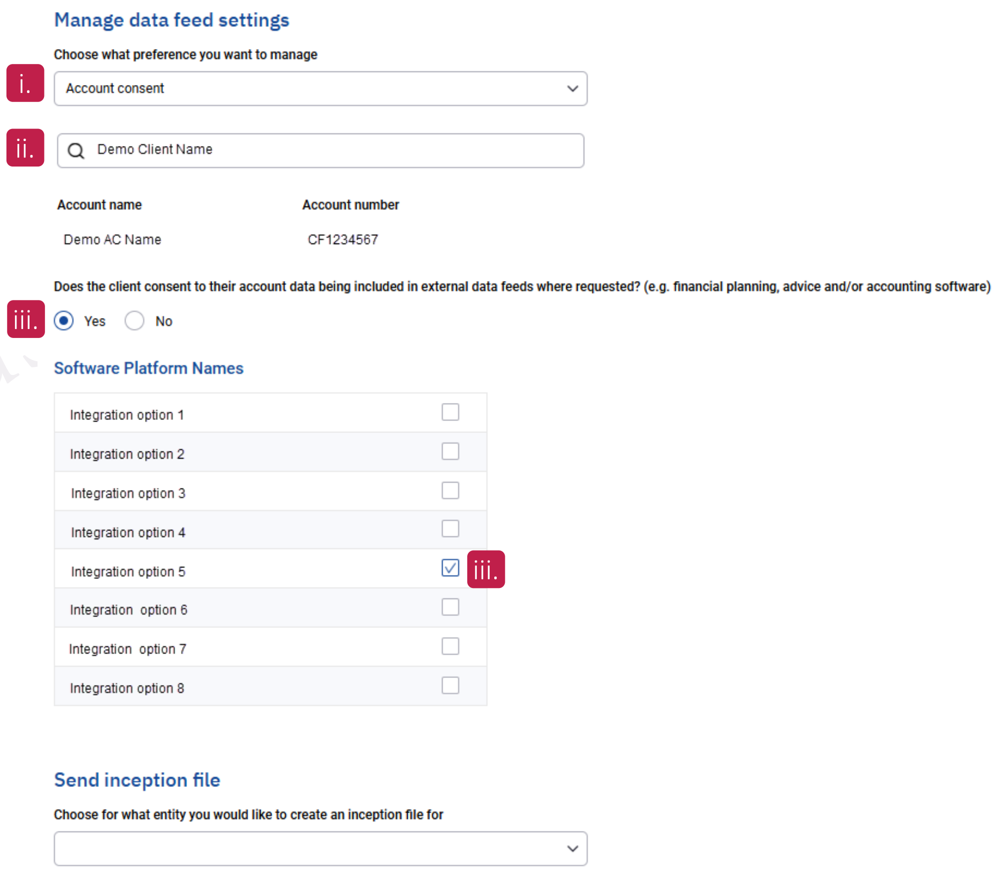
If the adviser cannot check their chosen integration, ensure the radio button for client consent is toggled to 'yes'.



3. Enabling & maintaining client consent post account creation

Steps to enable client consent

1. Navigate to the EPI maintenance screen **'Admin > EPI files'**
2. Complete the client consent process by:
   I. Selecting **'Account consent'** from the list of preferences you want to manage
   II. Entering the account number
   III. Changing the consent radio button from **'No'** to **'Yes'**
   IV. Tick the integrations you want to enable
3. Save the client consent



4. Creating inception files

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What is an inception file?

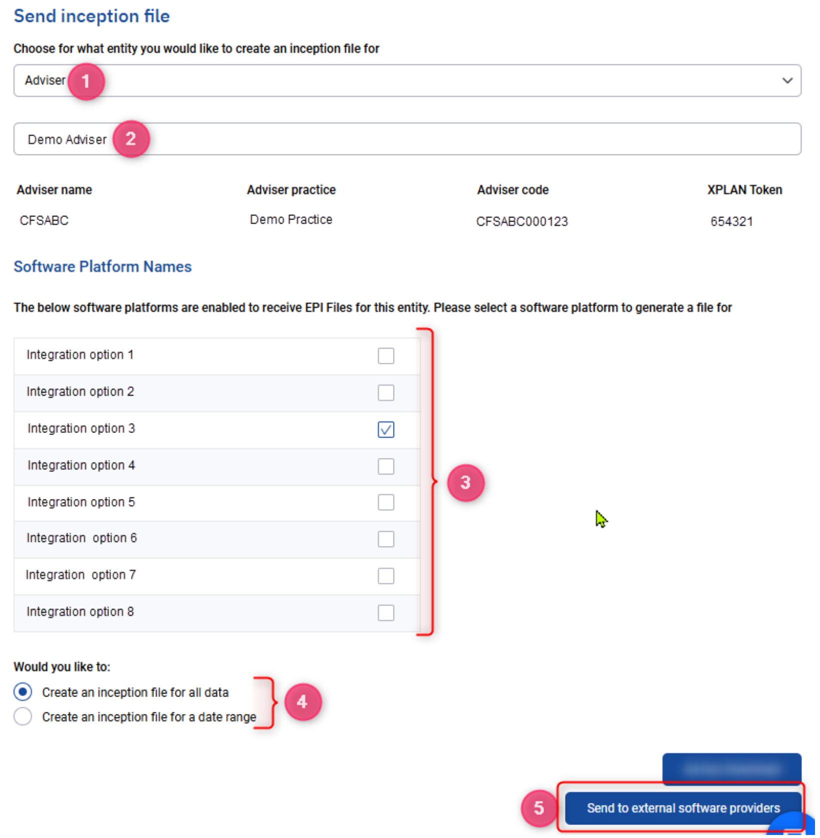
Re-sends all data again from inception and overrides any data previously sent via the EPI feed

Why initiate an inception file?

- If there is something wrong with the data (data isn't matching between CFS Edge and the adviser's software)
- Change of adviser (new adviser would need to request inception file)
- If the Adviser wishes to obtain tax components*

Steps to generate the file

1. Navigate to the EPI maintenance screen **'Admin > EPI files'**
2. Create an inception file by:
   I. Selecting if the inception file is for all accounts under an adviser or a specific account
   II. Entering the adviser or account details
   III. Tick the integration/s you want to generate for a file
   IV. Selecting if you want to generate file with all account data back to origination or for a specific date range
   V. Choose to send the file to the software provider or to download the file



*Tax components are received after EOFY. The issuing of a tax statement would indicate all components for an account have been received for the tax year.